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2 March 2023

Performance and Finance Scrutiny Committee

A meeting of the Committee will be held at **10.30 am** on **Friday, 10 March 2023** at **County Hall, Chichester, PO19 1RQ**.

The meeting will be available to watch live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>.

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Agenda

Part I

- 10.30 am 1. **Declarations of Interest**
- Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.
2. **Minutes of the last meeting of the Committee** (Pages 7 - 12)
- The Committee is asked to agree the minutes of the meeting held on 25 January 2023 (cream paper).
3. **Urgent Matters**
- Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

4. **Part II Matters**

Members are asked to indicate at this stage if they wish the meeting to consider bringing into Part I any items on the Part II agenda.

5. **Responses to Recommendations** (Pages 13 - 14)

The Committee is asked to note the responses to recommendations made at previous meetings of the Committee.

10.35 am 6. **End of December 2022 (Quarter 3) Quarterly Performance and Resources Report** (Pages 15 - 156)

A report by the Chief Executive and Director of Finance and Support Services setting out the corporate performance, finance, workforce, risk and capital programme positions as at the end of December 2022.

The Committee is asked to examine the data and supporting commentary for the Performance and Resources report and make any recommendations for action to the relevant Cabinet Member or Scrutiny Committee.

11.50 am 7. **Smarter Working - Progress Report** (Pages 157 - 166)

A report by the Director of Place Services setting out the findings and recommendations of the Smarter Working Programme.

The report provides an update on the implementation of Smarter Working programme.

The Committee is asked to scrutinise the report and make any recommendations to the Cabinet Member for Support Services and Economic Development and the Director.

12.35 pm 8. **Work Programme Planning and possible items for future scrutiny**

The Committee is asked to review its current draft work programme taking into account the Forward Plan of Key Decisions and any suggestions from its members for possible items for future scrutiny.

If any member puts forward such an item, the Committee's role at this meeting is to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

(a) **Forward Plan of Key Decisions** (Pages 167 - 172)

Extract from the Forward Plan dated 28 February 2023 – attached.

An extract from any Forward Plan relevant to the Committee's portfolio published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

(b) **Work Programme** (Pages 173 - 180)

The Committee to review its draft work programme taking into consideration the checklist at Appendix A.

9. **Date of next meeting**

The next meeting of the Committee will be at 10.30am on 16 June 2023 at County Hall, Chichester. Probable agenda items include:

- End of March 2022 (Quarter 4/end of year) Quarterly Performance and Resources Report
- Smartcore Project
- 2022/23 Scrutiny Annual Report

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 1 June 2023.

12.45 pm

10. **Requests for Call-in** (Pages 181 - 194)

The Deputy Monitoring Officer has agreed to call-in the proposed decision by the Cabinet Member for Finance and Property concerning the Freehold Disposal of Marle Place, 171 Leylands Road, Burgess Hill, West Sussex, RH15 8HZ decision, published on the Executive Decision Database on 13 February 2023 and in the Members' Bulletin on 15 February 2023.

The decision report asked the Cabinet Member for Finance and Property to agree:

1. That the County Council disposes of its freehold estate at Marle Place, 171 Leylands Road, Burgess Hill, West Sussex, RH15 8HZ as set out in Annex 1 and
2. Authority is delegated to the Director of Property and Assets in conjunction with the Director of Law and Assurance to conclude the terms of the sale with the purchaser.

The decision report by the Assistant Director of Property and Assets is attached as Annex 1 (Part I) and Appendix A (Part II). The supplementary information report to the call-in is attached as Annex 2.

The call-in was initiated by Cllr Condie supported by Cllr Lord, Cllr Cherry and Cllr Milne. The decision has not previously been previewed by the Performance and Finance Scrutiny Committee.

Cllr Condie has been invited to outline the reasons for the call-in request to the Committee.

Cllr Marshall, Leader, has been invited to address the Committee and answer questions.

11. **Exclusion of Press and Public**

The Committee is asked to consider in respect of the following item whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Part I of Schedule 12A of the Local Government Act 1972, as indicated below, and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

Exempt: Paragraph 3, financial or business affairs of any person (including the authority).

Part II

12. Requests for Call-in Restricted Appendix (Pages 195 - 198)

Report by the Assistant Director of Property and Assets (for members of the Committee only).

To all members of the Performance and Finance Scrutiny Committee

Webcasting

Please note: this meeting is being filmed for live and subsequent broadcast via the County Council's website on the internet. The images and sound recording may be used for training purposes by the Council.

Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.